

## **Process for Eligible NIH Employees to Request Access to NIH-Designated Genomic Data in dbGaP**

In order to obtain access to genomic data in dbGaP that is available through controlled access, eligible NIH Institute and Center (IC) intramural scientists and IC extramural program scientific staff must first obtain the approval of their IC.

**Eligible Intramural Scientists.** Eligible intramural scientists are tenure-track investigators, senior investigators, senior scientists, senior clinicians, or staff scientists. Eligible intramural scientists may initiate a request for access to genomic data by completing the attached form and obtaining approvals from:

- 1) your supervisor;
- 2) your IC's Scientific Director; and
- 3) either your IC Director or your IC's designated Signing Official.

**Eligible Extramural Scientific Staff.** IC extramural scientific staff are eligible if they: have administrative responsibility for the data; have substantial research involvement in the award that generated the data; or need access to carry out research unrelated to their portfolio management responsibilities. Eligible extramural scientific staff may initiate a request for access to genomic data by completing the attached form and obtaining approvals from:

- 1) your supervisor;
- 2) your Division Director; and
- 3) either your IC Director or your IC's designated Signing Official.

After completing the form and obtaining the necessary signatures, please scan the form and email the pdf document to the attention of the Genomic Data Sharing Policy Staff at [GDS@mail.nih.gov](mailto:GDS@mail.nih.gov). You may also fax the form to 301-496-9839.

Once your completed form is submitted, you will be registered in the dbGaP system as an approved user and will be notified by email when you can proceed to submit data access requests to dbGaP via its authorized access system at <https://dbgap.ncbi.nlm.nih.gov/aa/wga.cgi?page=login>.

## Permission Form for NIH Staff Access to Controlled-Access Data in dbGaP

Name: \_\_\_\_\_ Title: \_\_\_\_\_

NIH ID Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Intramural Principal Investigator

1. Professional Designation:

- Tenure-track Investigator  
 Senior Scientist/Investigator/Clinician  
 Staff Scientist

2. Supervisor Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

3. IC Scientific Director Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

4. IC Director or Signing Official Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature/Date: \_\_\_\_\_ Date: \_\_\_\_\_

### For Extramural Scientific Staff

1. Reason for seeking access:

- Administrative responsibility for dbGaP data  
 Substantial research involvement in the award that generated the data  
 Need access to carry out research unrelated to portfolio management responsibilities

2.  My supervisor will provide oversight for my use of the dbGaP data

3. Supervisor Name \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

4. Division Director Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

5. IC Director or Signing Official Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Instructions:** Scan and email the completed form, including signatures, to the GDS mailbox: [GDS@mail.nih.gov](mailto:GDS@mail.nih.gov) or fax it to: 301-496-9839, Attention: Genomic Data Sharing Policy Staff.

# NIH Institute and Center (IC) Directors and Intramural Research Program (IRP) Scientific Directors (SD)<sup>1</sup> and Signing Official (SO)

## NIH Institutes

### **National Cancer Institute (NCI)**

*Center for Cancer Research*

**SO&SD:** Jason Levine, M.D., Associate Director, Office of Information Technology.....[levineja@mail.nih.gov](mailto:levineja@mail.nih.gov)

*Center for Strategic Scientific Initiatives*

**SO&SD:** Doug Lowy, M.D., Director, Center for Strategic Scientific Initiatives.....[drl@helix.nih.gov](mailto:drl@helix.nih.gov)

*Center for Biomedical Informatics and Information*

**SO&SD:** Tony Kerlavage, Ph.D., Director, Center for Biomedical Informatics and Information..... [anthony.kerlavage@nih.gov](mailto:anthony.kerlavage@nih.gov)

*Division of Cancer Epidemiology and Genetics*

**SO&SD:** Stephen J. Chanock, M.D., Director, Division of Cancer Epidemiology and Genetics ..... [chanocks@mail.nih.gov](mailto:chanocks@mail.nih.gov)

*Division of Cancer Biology*

**SO&SD:** Dinah Singer, Ph.D., Director, Division of Cancer Biology.....[singerd@mail.nih.gov](mailto:singerd@mail.nih.gov)

*Division of Cancer Control and Population Sciences*

**SO&SD:** Robert T. Croyle, Ph.D., Director, Division of Cancer Control and Population Sciences.....[croyler@mail.nih.gov](mailto:croyler@mail.nih.gov)

*Division of Cancer Prevention*

**SO&SD:** Barnett S. Kramer, M.D., MPH, Division of Cancer Prevention ..... [kramerb@mail.nih.gov](mailto:kramerb@mail.nih.gov)

*Division of Cancer Treatment and Diagnosis*

**SO&SD:** James H. Doroshow, M.D. Director, Division of Cancer Treatment and Diagnosis.....[doroshoj@mail.nih.gov](mailto:doroshoj@mail.nih.gov)

### **National Eye Institute (NEI)**

**SO&Acting SD:** David Schneeweis, Ph.D. .... [schneeweisdm@mail.nih.gov](mailto:schneeweisdm@mail.nih.gov)

### **National Heart, Lung, and Blood Institute (NHLBI)**

Extramural SO or Questions regarding applying for data-access: Consult with NHLBI GDS Team..... [nhlbigeneticdata@nih.gov](mailto:nhlbigeneticdata@nih.gov)

**SO&SD:** Robert S. Balaban, Ph.D.....[balabanr@nhlbi.nih.gov](mailto:balabanr@nhlbi.nih.gov)

**SO&SD alternate:** Jessica Chertow, Ph.D.....[jessica.chertow@nih.gov](mailto:jessica.chertow@nih.gov)

### **National Human Genome Research Institute (NHGRI)**

**SO&SD:** Dan Kastner, M.D., Ph.D., Scientific Director ..... [kastnerd@mail.nih.gov](mailto:kastnerd@mail.nih.gov)

**NIH Institute and Center (IC) Directors and Intramural Research Program (IRP)  
Scientific Directors (SD)<sup>1</sup> and Signing Official (SO)**

**National Institute on Aging (NIA)**

**SO:** Richard J. Hodes, M.D., Institute Director..... [hodesr@31.nia.nih.gov](mailto:hodesr@31.nia.nih.gov)  
**SD:** Luigi Ferrucci, M.D. .... [ferrucciLu@grc.nia.nih.gov](mailto:ferrucciLu@grc.nia.nih.gov)

**National Institute on Alcohol Abuse and Alcoholism (NIAAA)**

**SO:** Vicki Buckley, Executive Officer ..... [buckleyvi@mail.nih.gov](mailto:buckleyvi@mail.nih.gov)  
**Acting SD:** David Lovinger, Ph.D. .... [lovindav@mail.nih.gov](mailto:lovindav@mail.nih.gov)

**National Institute of Allergy and Infectious Diseases (NIAID)**

**SO:** Hugh Auchincloss, M.D., Principal Deputy Director ..... [auchinclossh@mail.nih.gov](mailto:auchinclossh@mail.nih.gov)  
**SD:** Steven Holland, M.D..... [sholland@mail.nih.gov](mailto:sholland@mail.nih.gov)

**National Institute of Arthritis and Musculoskeletal and Skin Diseases (NIAMS)**

**SO&SD:** John J. O’Shea, M.D., Scientific Director ..... [osheajo@mail.nih.gov](mailto:osheajo@mail.nih.gov)

**National Institute of Biomedical Imaging and Bioengineering (NIBIB)**

**SO:** Bruce Tromberg, Ph.D., Institute Director ..... [bruce.tromberg@nih.gov](mailto:bruce.tromberg@nih.gov)  
**SD:** Richard Leapman, Ph.D. .... [leapmanr@mail.nih.gov](mailto:leapmanr@mail.nih.gov)

**Eunice Kennedy Shriver National Institute of Child Health and Human Development (NICHD)**

**SO:** James Coulombe, Ph.D. .... [coulombej@mail.nih.gov](mailto:coulombej@mail.nih.gov)  
**Acting SD:** Christopher McBain, Ph.D. .... [mcbainc@mail.nih.gov](mailto:mcbainc@mail.nih.gov)

**National Institute on Deafness and Other Communication Disorders (NIDCD)**

**SO&SD:** Lisa Cunningham, Ph.D. .... [cunninghamll@mail.nih.gov](mailto:cunninghamll@mail.nih.gov)  
**Alternate SO:** Elyssa Monzack, Ph.D. .... [monzackel@mail.nih.gov](mailto:monzackel@mail.nih.gov)

**National Institute of Dental and Craniofacial Research (NIDCR)**

**SO&SD:** Jennifer Webster-Cyriaque, Ph.D. .... [jennifer.webstercyriaque@nih.gov](mailto:jennifer.webstercyriaque@nih.gov)

**National Institute of Diabetes and Digestive and Kidney Diseases (NIDDK)**

**SO:** Griffin P. Rodgers, M.D., Institute Director ..... [GriffinR@extra.niddk.nih.gov](mailto:GriffinR@extra.niddk.nih.gov)

**NIH Institute and Center (IC) Directors and Intramural Research Program (IRP)  
Scientific Directors (SD)<sup>1</sup> and Signing Official (SO)**

**SD:** Michael Krause, Ph.D. ...., [michaelkr@niddk.nih.gov](mailto:michaelkr@niddk.nih.gov)

**National Institute on Drug Abuse (NIDA)**

**SO:** Nora D. Volkow, M.D. Institute Director ..... [nv29q@nih.gov](mailto:nv29q@nih.gov)

**SD:** Amy H. Newman Ph.D. .... [anewman@intra.nida.nih.gov](mailto:anewman@intra.nida.nih.gov)

**National Institute of Environmental Health Sciences (NIEHS)**

**SO:** Dmitry Gordenin, Ph.D. Senior Associate Scientist..... [gordenin@niehs.nih.gov](mailto:gordenin@niehs.nih.gov)

**SD:** Darryl Zeldin, M.D. .... [zeldin@niehs.nih.gov](mailto:zeldin@niehs.nih.gov)

**National Institute of General Medical Sciences (NIGMS)**

**SO&SD:** Darren Sledjeski, Ph.D., Deputy Director of the Division of Extramural Activities..... [darren.sledjeski@nih.gov](mailto:darren.sledjeski@nih.gov)

**National Institute of Mental Health (NIMH)**

**SO:** Ann Huston, MPA, Deputy Director for Management..... [ann.huston@nih.gov](mailto:ann.huston@nih.gov)

**SD:** Susan Amara, Ph.D., Director of the Division of Intramural Research Programs..... [susan.amara@nih.gov](mailto:susan.amara@nih.gov)

**National Institute on Minority Health and Health Disparities (NIMHD)**

**SO&SD:** Anna Napoles, Ph.D. .... [anna.napoles@nih.gov](mailto:anna.napoles@nih.gov)

**National Institute of Neurological Disorders and Stroke (NINDS)**

**SO&SD:** Nina Schor, M.D., Ph.D. .... [nina.schor@nih.gov](mailto:nina.schor@nih.gov)

**National Institute of Nursing Research (NINR)**

**SO&Acting SD:** Kevin Camphausen, M.D. .... [camphauk@mail.nih.gov](mailto:camphauk@mail.nih.gov)

**National Library of Medicine (NLM)**

*National Center for Biotechnology Information*

**SO&SD:** Steve Sherry, Ph.D., Director..... [sherry@ncbi.nlm.nih.gov](mailto:sherry@ncbi.nlm.nih.gov)

*Lister Hill National Center for Biomedical Communications*

**SO&SD:** Valerie Florance, Ph.D., Acting Chief, Comm. Eng. Branch and Comp. Sci. Branch..... [florancev@mail.nih.gov](mailto:florancev@mail.nih.gov)

**NIH Institute and Center (IC) Directors and Intramural Research Program (IRP)  
Scientific Directors (SD)<sup>1</sup> and Signing Official (SO)**

**NIH Centers<sup>2</sup>**

**National Center for Advancing Translational Sciences (NCATS)**

SO&SD: Joni Rutter, Ph.D., Institute Director (Acting) .....[joni.rutter@nih.gov](mailto:joni.rutter@nih.gov)

**National Center for Complementary and Integrative Health (NCCIH)**

SO: Robin Boineau, M.D. ....[rb@nih.gov](mailto:rb@nih.gov)

Acting SD: David Shurtleff, M.D. ....[dshurtle@mail.nih.gov](mailto:dshurtle@mail.nih.gov)

**NIH Clinical Center (CC)**

SO&SD: John I. Gallin, M.D., Chief Scientific Officer and SD of the NIH Clinical Center.....[jgallin@cc.nih.gov](mailto:jgallin@cc.nih.gov)

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<sup>1</sup> Extramural staff should contact their Division Director instead of the IC SD.

<sup>2</sup> Center for Information Technology, Center for Scientific Review, Fogarty International Center, and the National Center for Research Resources do not have intramural research divisions and are not included on this list.