Only Principal Investigators (PIs) can request access to dbGaP data.

**NIH intramural researchers**
Submit permission form to establish data request eligibility in dbGaP.

**Other researchers**
Do you have an eRA Commons user account?
- **yes**
  - Is your eRA Commons account assigned the role of PI?
  - **yes**
    - Log in to dbGaP Authorized Access website with NIH or ERA credentials.
    - Complete or revise the project application.
    - Submit application to Signing Official (SO) for institutional certification.
    - **SO certification**
      - Does the SO certify the application on behalf of the institution?
      - **yes**
        - NIH approval process
      - **no**
        - Application is returned to PI for revision.
  - **no**

- **no**
  - Does your institution have an eRA Commons account?
  - **yes**
    - Do you know how to contact your eRA Commons Signing Official (SO)?
    - **yes**
      - Ask your eRA Signing Official (SO) to set up a PI account for you.
    - **no**
      - Ask eRA Commons Help Desk for help contacting a Signing Official (SO).
  - **no**

**Note:** A dbGaP project application consists of one or more Data Access Requests (DARs). These DARs may be handled by a variety of NIH Data Access Committees (DACs), each operating independently of one another. Therefore, the approval or rejection of a DAR by one DAC has no effect on the approval or rejection of another DAR by a different DAC.